



## WPW Governance Committee Terms of Reference

- **Mandate/ Purpose:** The Governance Committee is a standing committee of the Board of Directors (the “Board”) for Water Polo West (“WPW”).
- To provide strategic advice on governance, ensuring the organization meets legal and best practice standards.
  
- **Responsibilities/Duties**
  - Reviewing & recommending updates to constitution, and bylaws.
  - Updating, reviewing and writing policies.
  - Overseeing board and committee structure, composition, & succession.
  - Developing and overseeing board performance evaluations.
  - Advising on risk management and compliance.
  - Assisting with strategic planning.
  - Reviewing ED performance (through an evaluation process).
  
- **Meeting and Reporting:** Defines frequency, calling of meetings, reporting structure, and documentation.
  
- **Authority:** Clarifies it's an advisory body, with recommendations to updates on Bylaws and the Constitution which member clubs must approve.
  
- **Resources/Budget** Details resource needs and budget requests.
  
- **Review:** The ToR itself will be reviewed yearly.

## Core Principles

- **Hybrid Role:** Provides recommendations, makes final decisions as a board regarding safe sport, policies, strategic planning and performance.
  
- **Transparency & Accountability:** Reports to the membership.
  
- **Best Practices:** Oversee the relationship between the board and the ED to ensure that WPW has a governance board that only gets involved in operations when appropriate.

Approved: Jan,19, 2026